

The American Advertising Federation ADDY® Awards RULES/GUIDELINES & CATEGORIES 2009

The ADDYs® are the advertising industry's largest and most representative competition, attracting over 50,000 entries every year in local ADDY competitions. The mission of the ADDY competition is to recognize and reward creative excellence in the art of advertising. Conducted annually by the American Advertising Federation (AAF), the local ADDY® Awards is the first of a three-tier, national competition. Concurrently, all across the country, local entrants vie for recognition as the very best in their markets. At the second tier, local winners compete against other winners in one of 14 District competitions. District winners are then forwarded to the third tier, the national ADDY® Awards competition. Entry in your local ADDY® competition is the first step toward winning a national ADDY®.

Entering the ADDY® competition supports our entire industry, because the AAF and its local and district affiliates use the proceeds to enhance advertising through programs such as public service, internships, advocacy groups, advertising education, and consumer awareness.

Selection of the most creative entry in each category is effected by a scoring process in which a panel of judges evaluates all creative dimensions of every entry. In each category, a GOLD ADDY® is recognition of the highest level of creative excellence and is judged to be superior to all other entries in the competition. Entries that are also considered outstanding and worthy of recognition receive SILVER ADDYs®. The number of awards given in each category is determined by the judges, based on the relative quality of work in that category.

The Student ADDY Awards is also a three-tier national competition, which is sponsored by the AAF and National Ad 2. Occurring in conjunction with the prestigious ADDY Awards, the Student ADDY Awards recognize and reward creative excellence by students. Copyright infringement and/or plagiarism (be it intentional or unintentional) will result in the disqualification and, if applicable, removal of awards from any entry deemed in violation. All entry fees will be forfeited. Information on entering the Student ADDY Awards can be found at the end of this document.

How to Enter

Visit www.aafutah.com, click on "ADDYs®." You will be directed to the competition site and may login as an entrant. Review the category list to find where your work should compete, and follow the simple drop down menus to enter your information. Make sure you credit the members of your creative team, so that they will be recognized properly in press releases and other AAF-UTAH winner publications. Submission of entries acknowledges the right of the AAF-UTAH to use them for publication, exhibition and marketing of the ADDY® show.

DEADLINES

The AAF-UTAH deadline has been extended to December 19, 2008 by 6:00 p.m. with no increased fees. After preparing your entries in the manner outlined in this guide, deliver your entries, before the deadline, to the AAF-Utah office at 230 West 200 South, Suite 2102, SLC, UTAH 84101. Since you must enter your local ADDY® competition to be eligible for district competition, it is important that you do not miss this deadline.

Deadline:

December 19, 2008 by 6:00 p.m.

After preparing your entries in the manner outlined in this guide, deliver your entries, before the deadline, to AAF-Utah Offices, 230 West 200 South, Suite 2102, SLC, UTAH 84101.

Eligibility

All work entered in the ADDY® competition must have first appeared in the media between January 1 and December 31, 2008*. With the exceptions of Public Service Advertising, Advertising for the Arts, and Advertising Industry Self Promotion categories, work entered must have been the result of paid creative services and media placement in the normal course of business (excluding student entries). Entries must be submitted in the CBSA, DMA or MSA of the entrant (as defined by Arbitron or Nielsen for your local market).

*Due to the fact that the entry deadline is December 19, 2008, work scheduled to appear by December 31, 2008 will be accepted.

For student entries see the Student eligibility requirements.

Entry Fees

AAF-UTAH Member Fee

Single Entry: \$ 65.00 (Corporate Members receive an additional \$5 per entry discount)

Campaign: \$ 75.00 (Corporate Members receive an additional \$5 per entry discount)

Non Member Fee

Single Entry: \$ 85.00

Campaign: \$ 95.00

Student Fee

Single Entry: \$ 35.00

Campaign: \$ 40.00

Payment for entries must accompany the entries at time of submission. AAF-UTAH will accept payment by cash, check, VISA or MasterCard. Please note payment is not accepted online. Include credit card information on your entry sheet (credit card number, expiration date, 3-digit CVV number located on the back of the card and mailing address including zip codes that the credit card is billed to).

There is a substantial savings in entry fees for AAF-Utah members, you should consider joining the AAF-Utah. Some of the benefits of membership include: personal and professional development through regular meetings and workshops; networking opportunities; a voice in legislative issues; and member discounts on business related services.

Becoming a Member

If you are not a member of the AAF-UTAH and would like to join now in order to take advantage of the reduced member entry fee, submit a check for an individual membership (\$100), or a corporate membership (10 people, \$1000) payable to the AAF-Utah along with the following information:

Name

Title

Company

Address

Phone

Fax

Email

All Entries Must:

- Meet all eligibility and deadline requirements.
- Be entered in the correct category and be correctly identified.
- Include a complete and signed entry form.
- Conform to defined submission requirements.
- Conform to all copyright laws.

SALES PROMOTION

Product or Service Sales Presentation

- 1A. Catalog
- 1B. Sales Kit or Product Info Sheets (See definition for clarification.)
- 1C. Printed Newsletter
- 1D. Menu
- 1E. Campaign

Packaging

- 2A. Single Unit
- 2B. CD, DVD, VHS or Cassette
- 2C. Campaign

Point-of-Purchase (POP)

- 3A. Counter Top, or Attached
- 3B. Free-Standing
- 3C. Trade Show Exhibit
- 3D. Campaign (2-4 of categories 1A-3C)

4. Audio/Visual Sales Presentation

COLLATERAL MATERIAL

Stationery Package

- 5A. Flat Printed or Multiple Process

Annual Report

- 6A. Less than four-color
- 6B. Four-color

Brochure

(See definition for clarification)

- 7A. Less than four-color
- 7B. Four-color
- 7C. Campaign

Publication Design (Magazine or Book)

- 8A. Cover
- 8B. Editorial Spread or Feature (One editorial spread or feature per entry)
- 8C. Series (Covers or spreads or features)

Poster

- 9A. Single
- 9B. Campaign

Special Event Material

- 10A. Card
- 10B. Invitation
- 10C. Announcement

10D. Campaign

DIRECT MARKETING - Proof of mailing must accompany the entry (self-mailer, indicia, envelope, etc.) Must be included as proof of usage.

Single (Either B2B or Consumer)

11A. Flat

11B. 3-D

Campaign

12A. Flat

12B. 3-D/Mixed

Specialty Advertising

13A. Apparel

13B. Other Merchandise

OUT-OF-HOME

Outdoor Board

14A. Flat

14B. Extension/Dimensional

14C. Digital or Animated

14D. Super-Sized

15. Vehicle Graphic

Mass Transit/Public Transit/Airlines

16A. Interior (Inside a mass transit vehicle)

16B. Exterior (Outside/on a mass transit vehicle)

Site

17A. Interior Animated (with motion)

17B. Interior Still or Static

17C. Exterior Animated (with motion)

17D. Exterior Still or Static

Campaign

18. Out-of-Home Campaign

19. Out-of Home, Self-promotion

NON-TRADITIONAL ADVERTISING

(See definition for clarification and submission requirements.)

20A. Single

20B. Campaign

CONSUMER OR TRADE PUBLICATION

Fractional Page

21A. Less than four-color

21B. Four-color

Full Page

22A. Less than four-color

22B. Four-color

Spread, Multiple Page or Insert

23A. Less than four-color

23B. Four-color

Campaign

24A. Less than four-color

24B. Four-color

Magazine Self-Promotion

(Consumer or Trade Publications)

25A. Single

25B. Campaign

NEWSPAPER

Fractional Page

26A. Black and white (B/W)

26B. Color (any color besides black)

Full Page

27A. Black and white (B/W)

27B. Color (any color besides black)

Spread or Multiple Page

28A. Black and white (B/W)

28B. Color (any color besides black)

Newspaper Specialty Advertising

29A. Single Insert (of any type)

29B. Poly Bag/Wrapper

Campaign

30A. Black and white (B/W)

30B. Color (Any color besides black)

Newspaper Self-Promotion

31A. Single

31B. Insert

31C. Campaign

INTERACTIVE MEDIA

(INCLUDES SOCIAL MEDIA WEBSITES)

Web Sites, B-to-B

32A. Flash

32B. HTML/Other

Web Sites, Consumer

33A. Flash

33B. HTML/Other

Online

34A. Banners/Pop-Ups/Screensavers

34B. E-Mail/E-Cards

34C. Micro or Mini site

34D. Online Games

34E. Online Newsletter

34F. Podcasts

34G. Mobile Marketing (Text Messaging)

34H. Internet Commercials (Run on the Internet only)

34I. Webisodes

35. Web/Online Campaign (2–4 of the above)

Interactive Multimedia (CD/DVD)
36A. B-to-B
36B. Consumer
36C. Interactive Multimedia Campaign

RADIO

Local (one metro)
37A. :30
37B. :60 or more

38. Campaign

Regional/National
39A. :30
39B. :60 or more

40. Regional/National Campaign

Radio Self-Promotion

41A. Single
41B. Campaign

TELEVISION (TV)

Local (one DMA)
42A. :15 or less
42B. :30
42C. :60 or more

43. Campaign

TV Self-Promotion

44A. Single
44B. Campaign

Regional/National TV, Single Spots (see Glossary for definition of services in each category)

45A. Consumer Products
45B. Consumer Outlets
45C. Consumer Services

Regional/National TV Campaign

46A. Consumer Products
46B. Consumer Outlets
46C. Consumer Services

47. Infomercials

Cinema Advertising

48A. Movie Trailers
48B. In-theatre Commercials or slides

MIXED MEDIA

(Cross Platform) Campaign

49. B-to-B, Local
50. B-to-B, Regional / National
51. Consumer, Local
52. Consumer, Regional / National

ADVERTISING FOR THE ARTS & SCIENCES

Collateral

- 53A. Stationery Package
- 53B. Annual Report
- 53C. Brochure/Sales Kit
- 53D. POP or POS Materials (Other than Posters)
- 53E. Poster
- 53F. Newsletter
- 53G. Cards, Invitations or Announcements (Special Event Material)

Print

- 54A. Magazine
- 54B. Newspaper

Broadcast/Electronic

- 55A. TV
- 55B. Radio
- 55C. Audio/Visual
- 55D. Interactive

56. Out-of-Home

57. Non-Traditional (See definition for clarification)

58. Direct Marketing, Specialty Items

Campaign

- 59A. Single Medium Campaign
(for categories 53–58)
- 59B. Mixed/Multiple Media Campaign
(for categories 53–58)

PUBLIC SERVICE

Collateral

- 60A. Stationery Package
- 60B. Annual Report
- 60C. Brochure/Sales Kit
- 60D. POP or POS Materials (Other than Posters)
- 60E. Poster
- 60F. Newsletter
- 60G. Cards, Invitations or Announcements (Special Event Material)

Print

- 61A. Magazine
- 61B. Newspaper

Broadcast/Electronic

- 62A. TV
- 62B. Radio
- 62C. Audio/Visual
- 62D. Interactive

63. Out-of-Home

64. Non-Traditional (See definition for clarification)

65. Direct Marketing, Specialty Items

Campaign

66A. Single Medium Campaign (for categories 60–65)

66B. Mixed/Multiple Media Campaign (for categories 60–65)

ADVERTISING INDUSTRY SELF-PROMOTION

Creative Services and Industry Suppliers (Agency, Design Studio, Freelancer, Graphic Designer, Interactive Developer, Paper Companies, Printers, Advertising Specialty Companies, Color Separation Houses, Photographers, Video/Film and Audio Production Houses, etc.)

67A. Collateral (brochures, posters, etc.)

67B. Stationery Package

67C. Print

67D. Newsletter

67E. Broadcast

67F. Interactive

67G. Out-of-Home

67H. Non-Traditional (See definition for clarification)

67I. Direct Marketing, Specialty Items

67J. Cards, Invitations or Announcements (Special Event Material)

68. Ad or Marketing Club

69A. Single Medium Campaign (for categories 67 & 68)

69B. Mixed/Multiple Media Campaign (for categories 67 & 68)

ELEMENTS OF ADVERTISING

70. Logo

Illustration

71A. Single

71B. Illustration Campaign

Photography

72A. Black and White

72B. Color

72C. Digitally Enhanced

72D. Photo Campaign

Animation of Special Effects

73A. Video or Film

73B. Internet

Sound

74A. Music Only

74B. Music with Lyrics

74C. Sound Design

75. Cinematography

ENTRY SUBMISSION

(PLEASE NOTE THIS IMPORTANT CHANGE)

Black board or foam board mounting of physical entries is no longer accepted.

Instead, physical entries must be placed inside an appropriately-sized envelope. The AAF-Utah recommends transparent (non self-adhesive closure), plastic envelopes. (Found in most office supply stores and catalogs.) Manila-type envelopes may also be used.

If a transparent, plastic envelope is used, insert the two copies of the entry form securely inside the envelope behind the physical entry, both the entry and entry form must be visible. Firmly affix the entry number to the BACK of the entry itself.

If a manila-type envelope is used, the entry number label should be attached to the back of the entry itself. Spray-mount the entire entry form on the front of the envelope. Insert a copy of the entry form inside the envelope.

If a three-dimensional (3-D) item is small enough, it should be placed inside an envelope, as described above. The entry number label should be securely attached to the bottom of the entry. Insert two copies of the entry form inside the envelope. (If the entry is likely to tear the envelope when removing and replacing it, choose the method listed below.) When a three-dimensional (3-D) item is over-sized and too large to fit inside an envelope, enclose the item inside an appropriately-sized box. Secure the entry number to the top of the box in the upper right hand corner. An entry number label should be affixed to the bottom of the piece for identifying. Spray-mount the entry form to the bottom of the box and place a second copy of the entry form inside the box.

Campaign entries may be handled in the same manner as above, placing the campaign inside an appropriately sized envelope. Label each piece with an entry number on the back in the upper right hand corner. Indicate on each label "1 of 2" or "2 of 2", etc. Include an extra copy of the entry form inside the envelope.

All components of a Mixed Media campaign must be entered together in an appropriately sized envelope. Label each component with an entry number and include the total components for each campaign, (1 of 9, 2 of 9, 3 of 9, etc.) Firmly affix an entry form to the front of the envelope and place an additional entry form inside the envelope.

This year you must supply files on a disk for each entry submitted. PDF, JPG or TIFF only. If the entry is dimensional, such as packaging, you may submit a digital photo of the entry on disk. These files will be used to showcase winning work in AdNews, to distribute to the media, and to include in the ADDY night presentation. Please flatten, or save down to smaller file sizes – something that will reproduce nicely yet be manageable in size.

Entry Identification

Detach the category and entry number labels from the entry form generated when you submitted your entry information on line. The entry number must be firmly attached in the upper right-hand corner on the back of all entries regardless of envelope style used. In clear plastic or transparent envelopes, place two copies of the entire entry form into the envelope. In the case of entries that require DVDs or CDs, affix the label on the container or sleeve. DO NOT affix labels to the actual face of the CD or DVD, write the entry number on the face of the CD or DVD with a permanent marker. Label each component of a Mixed Media Campaign in a similar fashion. No information identifying the entrant should appear on the face of an entry, or anywhere on a DVD or CD when it plays. Submission of entries acknowledges the right of the AAF to use them for publication, exhibition and marketing of the ADDY® Show.

Campaign Entries

A SINGLE MEDIUM campaign is no less than two and no more than four total pieces in the entry. A MIXED/MULTIPLE MEDIA campaign has two or more executions spread over two or more media. There must be a minimum of two media used, but no more than six. There can be no more than four ads per medium, with a maximum number of nine total pieces in the entry.

Broadcast, Audio Visual or Computer Presentation Entries

The only accepted format for video and television entries is DVD. Be sure that submitted DVDs will play on a **consumer** DVD player. If the entry cannot be played on a Consumer DVD player, it is subject to disqualification. When a DVD contains multiple spots, as in a campaign, include a

navigation tool. If the entry is a single spot or video, the DVD should be created to auto-play. Entries must be "viewing copy only" and contain no color bars, tones or slates or any agency information. Audio CDs are the only accepted audio format. No AIFF, MP3, WMV or WAV files.

Use a separate CD/DVD for each single entry. For campaign entries, include all components on one CD/DVD. Label each case with the entry number on the front right hand corner of the case. Place entries inside an appropriately sized transparent plastic envelope. Insert two copies of the entry form inside the envelope. Also, write the entry number and title on the CD/DVD face with permanent, CD safe pen. For campaign entries, indicate the number of spots in the campaign. DO NOT affix labels to the actual face of the CD or DVD.

Video sales presentations and infomercial entries must submit an edited representative content up to NO MORE THAN five minutes in length. Transfer all Sales Presentation entries to DVD.

Internet / Interactive Media

For Website and all online entries, submit the URL addresses. In addition, it is required that you submit a printed, 8.5 x 11" color screenshot of the homepage, pop-up banner, email, e-card, etc. and a CD (Mac OS or PC compatible) of the site/entry. Designate on the entry which OS is used. Place all of the entry into an appropriately sized envelope (or CD sleeve) and affix the entry number on the front of the CD case. Insert two copies of the entry form inside the envelope. The CD is to be used only in emergency situations when Internet access or unexpected hosting situations make viewing the actual site online impossible. Judging will be done online, using the URL whenever possible. URLs should not require any username or password for access. In cases where this already exists, the entrant should create an independent URL. In the event that a site is database driven, please indicate this on the entry as explanation for lack of a CD being included. For Disk-Based Sales Packages, submit on CD/DVD. Do not submit executable files that will attempt to install a program on the judging computer(s). Executable files cannot be judged and will be disqualified without reimbursement of entry fees.

Shipment of Entries

Entries and entry fees should be sent to the AAF-Utah office at 230 West 200 South, Suite 2102, SLC, UTAH 84101. All entries become the property of the AAF-UTAH, AAF District 12, or the AAF and will not be returned. **Do NOT send original or irreplaceable artwork. It will not be returned.**

Forwarding of Winners

Only work that has won a Gold ADDY® or a Silver ADDY® in a local ADDY® competition will be eligible for entry into the District competitions. Only work that has won a Gold ADDY® or a Silver ADDY® in a District ADDY® competition will be eligible for entry into the National ADDY® competition.

Auto-Forwarding

If your entry wins a Gold ADDY® at the local show, it will be automatically forwarded to the district competition with fees paid by the AAF-UTAH. Should the entry win Gold again at District level, it will be forwarded to the national competition with fees paid by the District.

If your entry is awarded a Silver ADDY® at the local or AAF District 12 level, you have won the right to compete at the next level of competition and may choose to pay the applicable entry fee in order to be forwarded. You will be notified following the AAF-Utah Gala and given the opportunity to forward you Silver award winners.

The rules, divisions and categories defined here serve as the official policy for the AAF ADDY® competition and replace all others from previous competitions. The name ADDY® Awards, ADDY® and the trophy to which this name refers are protected by a registered trademark owned by the American Advertising Federation. The AAF competition rules, category format and the ADDY® Awards competition name should be used at all levels of the competition.

“Real” Advertising

The expressed intent of the ADDY® Awards competition is to recognize and reward creative excellence in the legitimate everyday workplace of advertising. Occasionally, an entry is submitted that appears to have been created outside the conventional agency-to-client-to media marketing structure; as if the entry was created solely for the purpose of winning an award. This type of work is not accepted. All entries, with the exceptions of Public Service Advertising, Advertising for the Arts and Industry Self-Promotion, must have paid for the creative services and media placement in the normal course of business.

“New” Creative

To qualify as new creative, the copy must be completely different from that used in any previous ads. The same headline with different body copy does not qualify. Changing dates, locations, times, savings, etc., does not qualify. The illustration or photography can be the same, but the copy (thrust and content) must be new. Some ads present little or no copy. In the instance of no copy (other than time, location, and other basic information data), an ad with a previously used illustration does not qualify. If questionable, the final decision rests with the local, district and ultimately the National ADDY® Committee (NAC).

Documentation

Should a question arise relative to the eligibility or legitimacy of any entry, the entrant agrees by his/her signature on the entry form to furnish the necessary documentation for review by the National ADDY® Committee. Failure to do so can be grounds for disqualification without refund of entry fees.

Judging Procedures

Judging will be conducted in accordance with the guidelines found on the addycompetition.com web site. Decisions of judges and the AAF-UTAH ADDY committee, including eligibility, qualifications and appropriate category placements, are final.

Geographic Considerations

Entries may be entered into only one local ADDY® Awards competition, which is determined by the location of the agency at which the work was created. In addition, the piece **MUST** be entered under the Geographic Considerations of the entrant. In Elements of Advertising, entries may only be entered in the CBSA, DMA or MSA in which it was created by the original creator of the work, not the agency who commissioned the work. If an affiliated competition does not exist in the CBSA, DMA or MSA, the District will direct the entrant to the nearest affiliated competition. Although not recommended, the entrant, if other than the agency/creator, may choose to enter the work on behalf of the creator (examples include, but are not limited to: printers, production companies or client). In this case, the entrant’s address will determine into which local show the work is entered. It is important, however, that the parties communicate to ensure the work is entered and eligible in only one market. Should a conflict arise and work is entered without knowledge in two markets, the NAC defers to the rights of the creator in all cases.

Expanded Category List With Definitions

SALES PROMOTION

Product or Service Sales Presentation. Printed promotional materials for products and services whose distribution comes from means other than traditional mass media. Given the nature of these categories, it is advised that a pocket be constructed and inserted into the envelope so that the entry is secured, but can be easily removed.

1A. Catalog. A printed piece — usually a booklet, folder or brochure to sell products or services via a “call for action” and a procedure for ordering and/or buying.

1B. Sales Kit or Product Information Sheets. An informational package (folder, binder, envelope, box, etc.), usually with multiple inserts/sheets designed to advance the sale of a product/service and could include: the entire sales kit, container and inserts; the container wrapping itself; or one or more of the sales sheets, minus the container. If you enter a piece in

this category, you may not enter it in the Brochure category (7A, B or C). You must choose one or the other, but not both. If there are additional pieces included to make a brochure a sales kit, then it can be entered into both.

1C. Printed Newsletter. A printed editorial communications device (single or multiple page), including house magazines, published more than twice a year, with distribution to a specific audience (usually internal) including news or updated information. Newsletters for Advertising for the Arts, Public Service and Industry Self Promotion should not be entered here, but into their respective categories.

1D. Menu (A list of options available to a diner, shopper, user, etc.)

1E. Campaign (2-4 of the above)

Packaging. The container, cover or wrapping for a product.

2A. Single Unit

2B. CD, DVD, VHS, Cassette (includes game covers)

2C. Campaign(2-4 of the above).

Point-of-Purchase (POP). Promotional advertising or display unit that attends the product or service at the specific sale location.

3A. Counter-Top or Attached. A POP piece that requires additional support or elevation for proper product or service presentation, including product hangtags.

3B. Free-Standing. Self-contained unit or device that requires no additional support or elevation for proper product or service presentation.

3C. Trade Show Exhibit. The collective visual presentation or package designed to attract consumer prospects to a display exhibit (room or booth). Judging is directed to the total package of the exhibit.

3D. Campaign. (2-4 Sales Promotion pieces from categories 1A-3C)

4. Audio/Visual Sales Presentation. Any advertising, promotional and/or marketing message that is conveyed via the use of videotape, audio track, film, or computer usually designed for and directed to specific and/or limited audiences. Entry must be edited to no more than five minutes in length and transferred to CD/DVD.

COLLATERAL MATERIAL

All collateral material for Advertising for the Arts, Public Service and Industry Self Promotion should be entered into their respective categories and are not eligible in any other category.

Stationery Package. Limited to one or more pieces of letterhead, envelope and business card.

5. Flat Printed or Multiple Process. May include flat printed or multiple process stationery. May contain one or more pieces of letterhead, envelope and/or business cards any number of inks or processes (such as thermography, engraving, embossing, die-cutting, foil stamping, folding, etc.) may be used.

Annual Report. Yearly communications piece, usually with financial data, intended primarily for stockholders or members as a statement or record of a company's or organization's annual performance or status.

6A. Less than four-color

6B. Four-color

Brochure. Multiple page/panel piece (usually bound/folded) that advertises, presents and/or describes the advantages, capabilities, worth and/or reasons to buy a product or service. If you enter a piece in these categories, you may not enter it in the Sales Kit category (1B). You must choose one or the other, but not both.

7A. Less than four-color

7B. Four-color

7C. Campaign. (2-4 of the above).

Publication Design. Layout and design of the interior and/or exterior of a magazine or book.

8A. Cover

8B. Editorial Spread or Feature. One editorial spread or feature per entry. Not intended for submission of entire book or magazine.

8C. Series(2 - 4 covers or spreads or features from consecutive issues). Please mark spreads to be judged.

Poster. A single sheet, advertising or promotional piece intended for mounting and display for a product, service or event. Does not include point-of-purchase materials, nor any signage that is eligible in the Out-of- Home categories.

9A. Single

9B. Campaign. (2-4 of the above).

Special Event Material. Promotional and/or informational items, usually relating to a specific event/affair at a given location, date, time, etc. This category does not include Advertising Industry Self-Promotion, Public Service or Advertising for the Arts & Sciences. They must be entered in their respective categories.

10A. Card. Special event greetings (holiday, birthday, etc.) relating to a current and/or calendar item or event.

10B. Invitation. Attracts attendance to a special, "non-sales" type event (weddings, openings, parties, exhibits, baptisms, bar/bas mitzvahs, etc.).

categories. Mere mailing of a piece does not necessarily make it direct marketing. The method of shipment (self-mailer indicia, envelope, etc.) must be evident and included with the entry.

10C. Announcement. Used to communicate information of a special nature (birth, death, moving, opening, etc.).

10D. Campaign. (2-4 of the above).

DIRECT MARKETING

Anything that is mailed via USPS or delivered via special courier (private, FedEx, etc.) with the purpose of eliciting, provoking or effecting a consumer reaction (response card, phone number to call, order form, sale/event dates, etc.) should be entered in the appropriate direct marketing categories. The method of shipment (self-mailer indicia, envelope, etc.) MUST be evident and included with the entry.

Business-to-Business or Consumer, Single

11A. Flat. Defined as any printed sheet or sheets, flat, folded or bound printed material.

11B. Three Dimensional (3-D)/Mixed. Includes single or multiple pieces, and the container and its contents. Dimensional also includes "pop-ups" that might mail flat, but take on dimension in their final forms. Entries typically include some element/item (other than paper) as part of the marketing message (premium item, baseball, ink pen, etc.) which is included as PART of the message. The method of shipment, (box, envelope, etc.), MUST be evident and included with the entry.

Business-to-Business or Consumer, Campaign (2-4 of the above).

12A. Flat

12B. 3-D/Mixed

Specialty Advertising. Specialty and/or promotional items with advertising messages, including: pens, pencils, shirts, calendars, umbrellas, paper weights, place mats, garment bags, key chains, "credit-type" cards (usually contain a scan strip, such as phone cards, gift cards, etc.), other gift type items, etc.

13A. Apparel

13B. Other Merchandise

OUT-OF-HOME

The outdoor display of advertising messages, notices or events, commonly associated with standardized wooden or metal structures, that are delivered to mass (outdoor) audiences on sidewalks, streets, roadways, etc.

Outdoor Board

14A. Flat. Includes outdoor posters, outdoor boards, outdoor painted bulletins, outdoor vinyl posters or bulletins and site walls.

14B. Extension/Dimensional. Boards that extend beyond the basic rectangular board.

14C. Digital or Animated. Includes digital or animated outdoor, or any unit that has movement or change. Includes closed circuit broadcasts, such as commercials run on a jumbo-tron at a sporting event.

14D. Super-sized. Any outdoor board which goes beyond traditional standards or surfaces.

15. Vehicle Graphic Advertising. Impressions/messages that are displayed to the public, usually via the use of panels on the side, front, back, top or bottom of vehicles (cars, trucks, wagons, etc.). Includes advertiser identification and/or promotional messages and vehicle wraps.

Mass Transit/Public/Airline. Advertising of the poster or banner variety displayed via panels or inserts inside and/or outside public transportation vehicles (Airplane, bus, train/rail, street car, subway, taxi, etc.).

16A. Interior. Placed inside a mass transit vehicle.

16B. Exterior. Placed on the outside of a mass transit vehicle, including taxi-toppers.

Site. Interior or exterior signage that is restricted to malls, airports, train/bus stations, places of business, bus shelters, etc. Does not include posters described in category #9, or signage in the outdoor or transit categories.

17A. Interior Animated (with motion)

17B. Interior Still or Static

17C. Exterior Animated (with motion)

17D. Exterior Still or Static

18. Out-of-Home Campaign. (2-4 of the above).

19. Out-of Home Self-Promotion. Any out- of-home effort to promote an out-of-home advertising service provider.

NON-TRADITIONAL ADVERTISING

Non-Traditional Advertising – also defined as alternative, buzz, grassroots, guerilla, viral or word of mouth advertising. It is generally defined as an unconventional way of performing advertising and/or promotional activities. Examples of non-traditional advertising would be advertising on window clings, street stickers and stencils. It can also include wild postings, telephone poles, cell phone advertising, forehead or tattoo advertising. Please note that some entries entered into this category fit into a traditional category and will be moved to the appropriate category. Non-traditional entries **MUST** be accompanied by proof of usage. Include a short paragraph describing the event or how the entry appeared.

20A. Single

20B. Campaign

CONSUMER OR TRADE PUBLICATION

Frequency of publication may be annually, bi-annually, quarterly, monthly, weekly, etc.

TRADE PUBLICATION

Advertising that is placed in periodic publications whose primary circulation/distribution is aimed at a specific trade or industry target audience (dealers, distributors, jobbers, manufacturers, etc.) within the various Standard Industrial Classification (SIC) codes.

CONSUMER PUBLICATION

Advertising that appears in periodic publications whose circulation/distribution is made to the general public, and/or an unspecified industry target audience. The following apply to all magazine/publication Categories:

Fractional Page. Any ad in a trade or consumer publication, regardless of (page) size/dimensions, that does not fill a full-page unit.

Full Page. Any ad in a trade or consumer publication, regardless of (page) size/dimensions, that does fill a full-page unit.

Spread, Multiple Page or Insert. Ad unit(s) in a trade or consumer publication that exceed a full page, regardless of the (page) size/dimensions. Includes facing pages, two or more ads in succession, page ads with foldouts, inserts, etc.

Campaign. 2 - 4 ads for the same client, with a common theme. May be placed in the same publication issue (excluding single entry spreads/multiple-page units), in separate issues of the same publication, or in issues of other trade or consumer publications.

Fractional Page

21A.Less than four-color

21B.Four-color

Full Page

22A.Less than four-color

22B.Four-color

Spread, Multiple Page or Insert

23A.Less than four-color

23B.Four-color

Campaign (2-4 of the above).

24A. Less than four-color

24B. Four-color

Magazine Self-Promotion. Trade ads for trade publications and consumer magazine ads for consumer publications and must be entered here.

25A. Single

25B. Campaign

NEWSPAPER

Advertising that is placed/run in publications whose primary purpose is to inform the public about current events or issues on a daily or weekly schedule basis.

Fractional Page. Ad that fills half or less of a full page, regardless of newspaper size/format (tabloid, broadsheet, etc.).

26A. Black and white(B/W)

26B. Color(any color besides black)

Full Page. Ad that fills more than a half page, regardless of newspaper size/format.

27A. Black and white(B/W)

27B. Color(any color besides black)

Spread or Multiple Page. Newspaper Run of Press (ROP) ad units that exceed a full page in the same issue. Includes facing pages, "double trucks," ROP advertising sections, etc.

28A. Black and white(B/W)

28B. Color(any color besides black)

Newspaper Specialty Advertising

29A. Single Insert (of any type). Defined as brand promotion/advertisements, typically supplied in unbound booklets and delivered via the newspaper. Could include die cuts, mini booklets, magnets, "post-it" promotions, calendars and flat sample packs distributed to the home by means other than direct mail.

29B. Poly Bag/Wrapper. Plastic newspaper delivery bags on which the advertisement appears. May contain sample items.

Campaign

30A. Black and White(B/W)

30B. Color(any color besides black)

Newspaper Self-Promotion. Any advertising which appears in a newspaper promoting that newspaper.

31A. Single

31B. Insert

31C. Campaign(2-4 of the above)

INTERACTIVE MEDIA

For Website and all online entries, submit the URL. In addition, it is required that you submit a printed, 8.5 x 11" color screenshot of the homepage, pop-up, banner, screensaver, etc. and a CD (Mac OS or PC compatible) of the site/entry. The screenshot is for reference and gallery presentation only. The CD is to be used only in emergency situations where Internet access or unexpected hosting situations make viewing the actual site online impossible. Judging will be done online using the URL whenever possible. URLs should not require any username or password for access. In cases where this already exists, the entrant should create an independent URL. In the event that a site is database driven, please indicate this on the entry as explanation for lack of CD being included. For Disk-Based Sales Packages, submit on CD/DVD.

Websites (Includes Social Media Websites)

Business-to-Business

32A. Flash

32B. HTML/Other

Business-to-Consumer

33A. Flash

33B. HTML/Other

Flash is defined as any website that uses the web software development tool known as “Flash” to design the ENTIRE site or the Flash elements control MORE THAN HALF the website’s pages. A Flash-based site that is developed using a database controlling data is considered

HTML/Other is defined as using these technologies — HTML, PHP, ASP, DMTML, XML, Coldfusion, etc. — to create the website. Flash components may be included as part of the website and still be considered eligible as long as the Flash elements do not control MORE THAN HALF the website's pages.

Should a website be designed with mirrored content in both Flash and HTML/Other, allowing viewers to choose their content, the entrant must decide which version he/she desires to be viewed. Both versions of the website are not eligible.

Online Advertising

34A. Banners/Pop-Ups/Screensavers. Including Interstitial, Supertitial, Eye Blasters, screensaver designs, etc.

34B. Email / E-cards. Email includes email design and one landing page which continue the advertisement (click-through). This does not include links that result in reaching a full website. Ecards include all online greeting cards.

34C. Mini or Micro Site. Includes either small, freestanding sites, not created to function as an entire website or small sites which are embedded as part of a larger site. Does not include Flash movies or intros, which should be entered in Elements of Advertising. When entering a mini or micro site, indicate the direct URL of the site, not main site URL of which the mini or micro is a part.

34D. Online Games. Games created to advertise a product or service. The game may be located on a main site. Use the direct URL of the game site when entering.

34E. Online Newsletter. Any newsletter created to be viewed online.

34F. Podcasts. A digital media file, or series of such files, that is distributed over the Internet using syndication feeds for playback on portable media or computer. Entries in this category should be a podcast advertising a product or service.

34G. Mobile Marketing (Text Messaging). Any ad or message sent to a mobile phone or PDA.

34H. Internet Commercials. Any commercial run on the internet only.

34I. Webisodes. An episode that airs initially as an Internet download or stream as opposed to first airing on broadcast or cable television. Entries in this category should be webisodes which advertise a product or service. When submitting podcasts, internet commercials or webisodes, please supply a URL. If the URL is no longer active, please submit entries on a DVD or CD which can be viewed on a commercial DVD player or a computer.

When submitting podcasts, Internet commercials or webisodes, please use a URL address. Mobile Marketing or Text Messaging may enter using screen shots or CD.

Campaign

35. Web/Online Campaign. (2-4 of the above).

Interactive Multimedia. (CD/DVD) May include interactive kiosks CD/DVDs.

36A. B-to-B

36B. Consumer

36C. Interactive Multimedia Campaign. (A series of 2-4 CDs / DVDs).

RADIO

Radio advertising is defined as commercial audio (only) messages conveyed to the prospective/target consumer public by the seller of a product or service via wireless (radio) transmission. Within the radio category, commercials aired on stations in more than one "metro" (even if placed on only one station in each of two "metros") do not qualify as "local." Any time a commercial extends past one "metro" (two or more), it is defined as regional/national and must be entered accordingly. Two to four commercials for the same client, with a common theme that are placed in one market only (no more than one "metro") are considered a campaign. If placed in two different markets, they do not qualify as a local campaign. Audio CDs are the only accepted audio format. No AIFF, MP3, WMV or WAV files.

Local, Single

A single radio commercial is one that is broadcast on the station(s) of one market (no more than one "metro"). Radio commercials broadcast on stations in more than one "metro" (even if placed on only one station in each of two "metros") do not qualify as "local".

37A. :30. Ads that consume 30 or fewer seconds of airtime.

37B. :60 or more. Ads that consume more than 30 seconds of airtime.

38. Local, Campaign. (2-4 of the above).

Regional/National, Single

39A. :30. Commercial that consumes 30 or fewer seconds of airtime.

39B. :60 or more. Commercial that consume more than 30 seconds of airtime.

40. Regional/National Campaign. (2-4 of the above).

Radio Self-Promotion. Radio ads created by (or for) radio stations, for radio stations, should be entered here.

41A. Single. A single commercial of any length (local or regional/national) created for, or by, a radio station .

41B. Campaign. Two to four commercials, of any length, with the same theme for the radio

Local, Single

A single (one) TV commercial that is broadcast on the station(s) of one market (no more than one DMA). TV commercials broadcast on stations in more than one DMA (even if placed on only one station in each of two DMAs) do not qualify as "local." If no competition exists in a DMA, the District will direct entrants of correct entry procedure.

42A. :15 or less. TV ads that consume 15 or fewer seconds of commercial airtime.

42B. :30. TV ads that consume between 16 and 30 seconds of airtime.

42C. :60 or more. Includes all TV "direct marketing" commercials that are longer than one minute, but not included in the "Infomercial" category #47.

43. Local TV Campaign 2 - 4 commercials, of any length, with the same theme for the TV station.

TV Self-Promotion. TV ads created for or by the TV, cable or satellite station and run (local or regional/ national) should be entered in this category.

44A. Single. A single commercial of any length created for, or by, the TV, cable or satellite station.

44B. TV Campaign. 2 - 4 commercials of any length.

Regional/National TV, Single Product/Service. A single (one) TV commercial placed/broadcast in more than one market (DMA) during the competition time frame. If a TV commercial extends past one DMA (two or more), it is defined as regional/national.

45A. Consumer Products. The products only, not the sellers or dealers. May include cars, trucks, motorcycles, recreational vehicles, manufacturers, fashion, sportswear, casual wear, lingerie, footwear, jewelry, cosmetics, fragrances, health and beauty products, medications, foodstuffs, meats, produce, confections, snacks, dairy products, beer, wine, liquors, drinks, water, team, mil, coffee, sports beverages, home electronics, computes, household products, appliances, toys, sporting goods and other retail products.

45B. Consumer Outlets. Includes, but is not limited to: retail stores department, specialty, furniture, discount stores, restaurants, fast-food chains, specialty, franchises, supermarkets, convenience stores, mini-marts, grocery stores and other food retailers, automotive/boat/motorcycle sales and rental, online retails site, virtual store fronts on websites with online catalogs, sometimes gathered in to a virtual mall, etc.

45C. Consumer Services May include media, cable companies, TV networks, newspapers, magazines, radio stations, travel and tourism, cruise or airlines, hotels, resorts, destinations, entertainment, lotteries, amusement parks, movie promos, sports teams, casinos, hair salons, cleaning, employment, auto services, exercise spas, telephone companies, telephone directories, cellular service providers, pagers, long distance services, Internet service providers, professional services, financial, legal, banking, investment services, brokerage firms, credit cards, insurance services, healthcare services, healthcare facilities, doctors, HMOs, company image, self-promotion, recruitment services, energy or utilities, natural gas companies, electric companies, political, religious, lobbying, special interest, etc. (not public service).

Regional/National TV, Campaign

46A. Consumer Products (45A–45G)

46B. Consumer Outlets (45H–45L)

46C. Consumer Services (45M–45V)

47. Infomercials. Any local, regional or national television advertising message that consumes five or more minutes of airtime.

Cinema Advertising

48A. Movie Trailers. Commercials for an upcoming film shown before or after a movie.

48B. In-theatre Commercials or Slides. Any other commercial or slide shown on screen before or after a film.

MIXED/MULTIPLE MEDIA

Mixed Media Campaigns must consist of two or more executions and two to six media.

- Mixed Media = two to six media.

- Campaign = two or more ads or commercials for the same client, with a common theme.

Although a Mixed Media campaign might include many ads or commercial components spread over several media, submit no more than SIX media, and no more than FOUR executions per medium, for judging. The total ads/commercials per Mixed Media Campaign entry can total no more than NINE. No matter how big a campaign or media schedule, there is a minimum and maximum number of each to qualify. Campaigns which include self-promotion pieces from Out-of-Home, Newspaper, Trade Magazine, Consumer Magazine, Radio or TV may be entered here.

49. B-to-B, Local. Mixed Media ad campaign (two to nine common theme ads) placed in one market.

50. B-to-B, Regional/National

51. Consumer, Local

52. Consumer, Regional/National

ADVERTISING FOR THE ARTS & SCIENCES

Advertising created for activities, events and programs in any of the following:

- Any type of music, dance or visual arts (painting, sculpture, crafts, film, video or computer art, etc.).

- Drama (theater and/or alternative space performances).

- Arts Education, learning programs, classes, special events for the arts.

- Operas, symphonies, concerts, plays, art exhibits, craft shows, film festivals, art museum exhibits, ballets, etc.
- All types of museums, zoos and galleries.

All Advertising for The Arts, regardless of whether or not the agency creative and media placement were paid, must be entered in this category, and does not qualify in any other. The individual creative elements may be entered, however, in the Elements of Advertising categories.

Collateral

- 53A. Stationery Package**
- 53B. Annual Report**
- 53C. Brochure/Sales Kit**
- 53D. POP or POS Materials**
- 53E. Poster**
- 53F. Newsletter**
- 53G. Cards, Invitations or Announcements (Special event material)**

Print

- 54A. Magazine**
- 54B. Newspaper**

Broadcast/Electronic

- 55A. Television**
- 55B. Radio**
- 55C. Audio/Visual**
- 55D. Interactive**

56. Out-of-Home

57. Non-traditional (See definition for clarification)

58. Direct Marketing, Specialty Items

Campaign

- 59A. Single Medium (for categories 53-58)**
- 59B. Mixed/Multiple Media (for categories 53-58)**

PUBLIC SERVICE

Public service advertising is that which enlists public support or action in the solution or remedy of problems of common and/or general interest or concern. The message of public service advertising has as its goal the improvement/betterment of the public's health, education and/or welfare. Media space and/or time may or may not have been donated. All Public Service advertising, regardless of whether or not the agency creative and media placement were paid, must be entered in this category, and does not qualify in any other. The individual creative elements may be entered, however, in the Elements of Advertising categories.

Collateral

- 60A. Stationery Package**
- 60B. Annual Report**
- 60C. Brochure/Sales Kit**
- 60D. POP or POS Materials (Other than posters)**
- 60E. Poster**
- 60F. Newsletter**
- 60G. Cards/Invitations or Announcements (Special event material)**

Print

- 61A. Magazine**
- 61B. Newspaper**

Broadcast/Electronic

- 62A. Television**
- 62B. Radio**
- 62C. Audio/Visual**
- 62D. Interactive**

63. Out-of-Home

64. Non-traditional

65. Direct Marketing, Specialty Items

Campaign

- 66A. Single Medium (for categories 60-65)**
- 66B. Mixed/Multiple Media (for categories 60-65)**

ADVERTISING INDUSTRY SELF-PROMOTION

All advertising and special event materials for advertising agencies, advertising suppliers and advertising clubs must be entered in these categories. Entries submitted in advertising industry self-promotion are not eligible in other categories. However, individual components are eligible for entry in the visual and audio elements of advertising categories. Please note: The NAC recommends that Advertising Industry Self-Promotion work NOT be eligible for Best of Show consideration.

Creative Services and Advertising Supplier/Vendor Ads created by or for an agency that advances the agency's or supplier/vendor's cause (new client acquisition, client retention, education, holiday cards, moving announcements, etc.) Includes, but is not limited to: Agency, Design Studio, Freelancer, Graphic Designer, Interactive Developer, Writer, Illustrator, Paper Companies, Advertising Specialty Companies, Printers, Color Separation Houses, Pre-Press Service Bureaus, Photographers, Marketing and Public Relations Consultants and Firms, Talent Agencies, Individual Actors/Actresses/Models, Video/Film and Audio.

- 67A. Collateral(brochures, posters, etc.)**
- 67B. Stationery Package**
- 67C. Print Advertising**
- 67D. Newsletter**
- 67E. Broadcast**
- 67F. Interactive**
- 67G. Out-of-Home**
- 67H. Non-traditional (See definition for clarification)**
- 67I. Direct Marketing, Specialty Items**
- 67J. Cards/Invitations or Announcements (Special event material)**

68. Ad Club or Marketing Club. Any advertising created by, or for, an advertising or marketing club that advances the organization's cause (membership, programs, education, awards, events, parties, etc.). All advertising and promotional materials done by, or for, an ad club can be entered only in this category. Please Note: All advertising, marketing, or communications clubs and organizations are eligible to enter this category regardless of their AAF affiliation. For AAF clubs entering ADDY® Awards-related materials, all campaign elements should be entered in the competition year FOLLOWING THE YEAR THEY PROMOTE, regardless of usage date.

- 69A. Single Media Campaign (for categories 67 & 68).**
- 69B. Mixed/Multiple Media Campaign (for categories 67 & 68)**

ELEMENTS OF ADVERTISING

The goal of this category is to recognize only the creative execution of individual components of an advertising entry (illustration, photography, music, etc.). Each entry in this section **MUST** include a sample showing how the element was actually used in the advertising message. For print entries, this sample should be included in the envelope. When submitting a logo, if the type of company is not evident or obvious, it is recommended to include one or two words explaining the type of business the logo represents.

70. Logo. An icon, symbol, or trademark designed to represent a product, service, or organization.

Illustration. Flat or Dimensional (any number of colors)

71A. Single

71B. Campaign. (2-4 of the above).

Photography

72A. B/W

72B. Color

72C. Digitally Enhanced. Photographic images whose content has been digitally altered to create a new image (often one not possible using traditional photo techniques). Utilitarian photo retouching, color correcting or photo editing alone does not qualify an image for this category. A sample of the original photo(s) **MUST** be supplied for proper judging.

72D. Campaign. (2-4 of the above).

Animation of Special Effects

73A. Video or Film

73B. Internet

Sound

Any composition of original music or sound elements that serve as a bed or background and/or otherwise heighten, accent or strengthen the advertising message. In the case of "full sing" jingles, the "sound" entry may be the commercial itself. Entries must be music that is custom composed for advertising, or audio/visual sales promotion. Entries may be no longer than 60 seconds, except for audio/visual entries, which may run up to five minutes.

74A. Music Only. Any musical score only (no lyrics) for broadcast commercials (pre/post scores) and music created/composed for specific audio/visual sales presentations.

74B. Music with Lyrics. Any music with sung lyrics, created/composed expressly for advertising. Syndicated materials, including "re- sing" jingles and library music, are not eligible for entry.

74C. Sound Design. Any combination of non-musical elements, sound effects, ambience and other sonic devices incorporated into a film or video presentation, television spot or radio commercial to enhance the mood and/or message.

75. Cinematography. Cinematography is defined as the art and process of making television commercials. It encompasses the artistic vision of making commercials, including considerations of lighting, photography, camera movement and angle, producing and final presentation. The collaboration of these elements defines cinematography.

All work submitted in the Student ADDY Competition is subject to the same rules and guidelines and submission requirements as the professional ADDY Competition. Please read the Entry Submission and Entry Identification requirements carefully. Please note: Return of entries is **NOT** guaranteed. Comps, original photographs, illustrations, etc. all become the property of the AAF-UTAH and will not be returned. Work created for NSAC competitions will be eligible for entry into the Student ADDYs in the year following their presentation.

Eligibility requirements:

- Applicants must be enrolled full or part-time in an accredited U.S. educational institution
- Work may be developed specifically for this competition or submitted from previous projects or competitions. Work developed for paying clients will not be accepted with the exception of work created by clubs as fund raisers or work created for student publications.
- Work must be created while entrant is a student not employed in the advertising industry. Student interns are eligible.

Shipment of Entries

Entries and entry fees should be sent to Utah Ad Fed office at 230 West 200 South, Suite 2102, SLC, UTAH 84101 All entries become the property of the AAF-UTAH, district, or the AAF and will not be returned. Do NOT send original artwork.

Student Auto-forwarding:

With student ADDYs we will adopt an amended auto-forwarding process where all Gold winning work will be forwarded to the district and national competition at no cost. Silver winning work may advance to the district or national competition by paying the applicable entry fee.

Student ADDY competition categories:**SALES PROMOTION****1A. Packaging****1B. Point of Purchase****COLLATERAL MATERIAL****2A. Stationery Package****2B. Brochure, Annual Report****2C. Poster****3. DIRECT MARKETING****4. OUT-OF-HOME****5. NON-TRADITIONAL ADVERTISING****6A Single CONSUMER or TRADE MAGAZINE AD****6B. MAGAZINEADCAMPAIGN (2 to 4 ads)****NEWSPAPER****7A. Ad****7B. Insert****7C. NP Ad or Insert Campaign (2 to 4 ads)****INTERACTIVE MEDIA****8A. Web Site****8B. Interactive CD/DVD****8C. Online advertising (pop up/banner/email/other)****EDITORIALDESIGN**

(Any two-page spread) One editorial spread or feature per entry. Not intended for submission of entire book or magazine.

9A. Cover**9B. Editorial Spread or Feature (One editorial spread per entry)****9C. Series (Covers or spreads or features)****10. RADIO****11. TELEVISION (TV)****12. CAMPAIGNS (mixed media)**

ELEMENTS OF ADVERTISING

13A. Logo

13B. Illustration

13C. Photography

13D. Animation

Entry Submission & Identification

This year the AAF-UTAH will try and make entering the ADDYs easier for the entrants, judges and producers of ADDY shows on levels of competition. You will no longer be required to mount your entries to black board. However, there are still steps required to make sure your work is kept in good shape, properly labeled, judged properly, and your entrants get proper credit. First, you will need to decide if you are going to invest in clear plastic envelopes or use any number of paper envelopes commercially available. If you use paper, we suggest you try and find an envelope with clasp closure system, not an adhesive one. Remember, your entry will be opened and closed many times during its judging. An extra, loose copy of the entry form is included in the envelope. Use larger or smaller envelopes as needed to secure the piece (or pieces...mixed or single media campaigns) you are entering. Using a plastic envelope offers many advantages. Since it is translucent there is no need to affix an entry label to the exterior of the envelope. Simply include two loose copies in the envelope, and affix the small entry number/category label to the upper right hand corner on the back of the entry. Remember, this year we will **NO LONGER BE ACCEPTING TAPES OF ANY KIND**. All radio **MUST** be on CD. All TV **MUST** be on DVD. No exceptions. The DVD must be playable on a consumer DVD player. If it has a single spot it should auto play. If there are multiple spots **IT MUST** have a DVD navigation system included allowing spots to be played individually. A QuickTime Movie burned onto a DVD is **NOT** acceptable.

NEVER AFFIX a LABEL to a CD or DVD. Remember when you are entering a web site it is a critical to include a screen capture of the front page of the site so that the ADDY committee and judges are sure they are reviewing the right site. The CD copy of the site is a "last resort" and will only be used if the URL is down, there are server issues, etc. This ensures that the judges will be able to see at least some parts of the site "no matter what happens".

This year you must supply files on a disk for each entry submitted. PDF, JPG or TIFF only. If the entry is dimensional, such as packaging, you may submit a digital photo of the entry on disk. These files will be used to showcase winning work in AdNews, to distribute to the media, and to include in the ADDY night presentation. Please flatten, or save down to smaller file sizes – something that will reproduce nicely yet be manageable in size.